

RST 3 TASK ORDER EVALUATION

Removal Support Team 3, Contract # EP-S2-14-01--Weston Solutions Inc.

Task Order/TDD Number:

Task Order/TDD Amount:

Period of Performance: From: To:

Brief Description of Work:

Section I – TO Performance Evaluation

Please respond to the following 7 questions below based on the following numerical rating scale:

0 = Unsatisfactory,
1 = Poor,
2 = Fair,
3 = Good,
4 = Excellent,
5 = Outstanding,
N/A = Not Applicable

1. QUALITY OF SERVICES DELIVERED:

a. Rate the contractor's performance in complying with contract requirements, quality achieved, and overall technical expertise demonstrated.

Rating: _____

Remarks:

b. Rate the contractor's performance in submitting reports and documentation that are accurate, complete and submitted in a timely manner.

Rating:

Remarks:

c. Rate the contractor's key personnel (technical expertise, management capabilities).

Rating:

Remarks:

d. Rate the contractor's key personnel response to technical direction by government.

Rating:

Remarks:

2. EFFECTIVENESS OF MANAGEMENT:

Rate the contractor's ability to solve contract performance problems, including subcontractor performance problems, without extensive guidance from government.

Rating:

Remarks:

3. MEETING REGULATORY REQUIREMENTS:

Rate the contractor's compliance with applicable regulatory requirements in performance of TDD

Rating:

Remarks:

4. TIMELINESS OF PERFORMANCE:

Rate the contractor's ability to meet project schedules.

Rating:

Remarks:

5. COST CONTROL:

a. Rate the contractor's display of initiative in controlling overall Task Order/TDD costs.

Rating:

Remarks:

b. Rate the contractor's ability to track costs and provide accurate, complete and timely tracking reports.

Rating:

Remarks:

c. Rate the contractor's performance in submitting billings that were current, accurate and complete.

Rating:

Remarks:

6. BUSINESS PRACTICES:

Rate the contractor's ability in coordinating and cooperating with the government.

Rating:

Remarks:

7. CUSTOMER SATISFACTION:

Rate the contractor's overall performance.

Rating:

Remarks:

Overall Score

Remarks:

Section II -RST 3 QASP -TO EVALUATION

Please mark the appropriate response to the following ten questions:

1. EMERGENCY RESPONSE

a. If there was an emergency response action, did the Required Contractor Personnel deploy within 2 hours of emergency response notification or such time agreed upon by the contractor and the OSC?

☐ Yes ☐ No ☐ Not applicable

Remarks:

2. ASSESSMENT/REMOVAL

a. Did the Contractor submit complete QAPPS?

☐ Yes ☐ No ☐ Not applicable

b. Did the performance sampling and analysis tasks adhere to all QA/QC and chain of custody procedures?

☐ Yes ☐ No ☐ Not applicable

Remarks:

3. COST ACCOUNTING

Did the Contractor submit timely and accurate invoices?

☐ Yes ☐ No ☐ Not applicable

Remarks:

4. SITE SAFETY

Was the Site's safety plan developed by the Contractor approved as submitted, or with only one round of revisions necessary.

☐ Yes ☐ No ☐ Not applicable

Remarks:

5. COST CONTROL

Did the Contractor display initiative in controlling overall TDD costs?

☐ Yes ☐ No ☐ Not applicable

Remarks:

6. ADMINISTRATIVE RECORDS

Did the Contractor accurately compile all Administrative Records in a timely manner?

☐ Yes ☐ No ☐ Not applicable

Remarks:

7. ENVIRONMENTALLY PREFERABLE PRACTICES

Did the Contractor employ any Environmentally Preferable Practices for the site?

☐ Yes ☐ No ☐ Not applicable

Remarks:

8. PREPAREDNESS ACTIVITIES

Were all review comments and analysis of contingency plans prepared in a complete, accurate and timely manner?

☐ Yes ☐ No ☐ Not applicable

Remarks:

9. CONTRACT MANAGEMENT

a. Did the Contractor effectively manage the Core Response Team to maximize utilization of personnel and minimize cost?

☐ Yes ☐ No ☐ Not applicable

b. Did the contractor properly track costs and provide accurate and timely cost accounting reports?

☐ Yes ☐ No ☐ Not applicable

c. Was work at the Site delayed due to issues with a subcontractor?

☐ Yes ☐ No ☐ Not applicable

Remarks:

10. SUBCONTRACTING

Were the Contractor's subcontract consent packages accurate and complete as submitted?

☐ Yes ☐ No ☐ Not applicable